

GUIDELINES FOR SESSION CHAIRS

- The Speakers will most likely be seated in the first row of the hall and will make their way to the stage when it is their time to present.
- A technician will be present in the hall at the AV table to assist with all technological features taking place during the session. Notify them immediately of any equipment problems.
- For detailed programme please check the online [Interactive programme](#) or download the [ICID 2026 Mobile App](#) (*the App will be available a week before the congress*). You can also see the full abstract text of each session in the Interactive programme and App.

START OF THE SESSION

- Welcome the audience and introduce yourself and your co-chair by name and affiliation (as indicated in the App)
- If your session has Q&A before the presentations begin, please explain that the attendees have the option to approach the microphone to ask their questions

DURING THE SESSION

- Introduce the speakers and presentation titles as indicated in the Congress App (note there could be last minute changes).
- Please follow the schedule closely and gently interrupt speakers if they exceed the allocated time for their lecture.

Please note:

- If a speaker fails to attend the session, please apologize to the audience and move on to the next speaker.
- If the session ends early, please solicit questions from the audience and lead a discussion.

SESSION TYPES

- **Scientific sessions:** each speaker is allocated 15-20 minutes for presentation, and there will be 20 minutes Q&A at the end of the session.
- **Meet the Expert sessions:** informal format that encourages active engagement between the audience and the experts through open discussion and questions. The moderator is responsible for facilitating these interactions, typically without the use of slide presentations.
- **Policy Discussions** two panelists will engage in a moderated discussion, followed by approximately 20 minutes Q&A. This session is typically conducted without slide presentations.
- **Oral Abstract Presentation Sessions:** each Oral presenter will be allocated 10 minutes for presentation, including Q&A at the end of each presentation.
- **Plenary session** is a formal lecture session with a strong scientific focus in which leading scientists present the major topics of interest to participants.

TO END THE SESSION

- At the end of the session, kindly thank the presenters and the audiences for their participation.

The ICID Scientific Programme Committee thanks you for this important contribution to the success of the congress.